



**Supply, Installation & Operation and maintenance of
autoclave based healthcare waste treatment facility for
Infectious hospital waste in Lahore, Pakistan**



Pre-Qualification of Contractors

(Prequalification Document)

October 2017

Lahore Waste Management Company

4th Floor Shaheen Complex, Egerton Road Lahore, Pakistan

Tel: +92 42-99205153-55

Fax: +92 42 99205156

<http://lwmc.com.pk>

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1 INVITATION FOR PRE-QUALIFICATION

INVITATION FOR INTERNATIONAL PRE-QUALIFICATION

FOR

Supply, Installation & Operation and maintenance of autoclave based healthcare waste treatment facility for Infectious hospital waste in Lahore, Pakistan

LWMC invites sealed applications for Pre-Qualification from national/international firms/ Joint ventures/ Consortiums/Companies for said project in Lahore, Pakistan

- 1.0 Interested parties may download the pre-qualification documents from www.lwmc.com.pk. Last date of submission of application is not later than 13th November 2017 following address
- 2.0 Lahore Waste Management Company (LWMC) on behalf of Specialized Health Care & Medical Education Department, Government of the Punjab invites sealed applications for pre-qualification of Contractors from well reputed and experienced firms / companies / joint ventures/Associations/Consortiums having valid registration with Sales Tax and Income Tax Departments and Valid Pakistan Engineering Council registration under Category C-3 and O-4 or above for **“Supply, Installation & Operation and maintenance of autoclave based healthcare waste treatment facility for Infectious hospital waste in Lahore, Pakistan”**
- 3.0 The Contract will be procured as per Punjab Procurement Rule 2014 on EPC / Turnkey basis.
- 4.0 Lahore Waste Management Company hereinafter the *Employer* intends to pre-qualify Contractors for the following works and services under this project:
 - a) Complete designing, installation and commissioning of autoclave based healthcare waste treatment facility in Lahore Pakistan. (43560 *ft*² land is already available with the Employer and will be provided to the Contractor for establishment of the facility). The scope of work is inclusive of all civil work (base mounting / grouting on the existing floor of the room of installation etc.), electrical (electrical wiring inside the room where the autoclaves shall be installed to the point of actual installation along with electrical accessories), Public Health work (water pipe line with all fittings from water connection in the autoclaves room to the actual point of installation of the autoclaves in the room) and all other related work required for installation commissioning and operations and maintenance of the autoclaves.

- b) The facility would be equipped with three autoclaves each having treatment capacity of 500Kg/hr.
- c) Operation and maintenance of the facility with minimum acceptable level for sterilization of the healthcare waste meeting STAATT level III microbial reduction efficacy criteria.
- d) The contractor shall operate and maintain the facility for a period of 10 (ten) years.
- e) Transportation of the infectious waste from the individual hospitals to treatment facility will be the responsibility of the Employer itself or through authorized services provider.
- f) The contractor will be provided with a minimum waste guarantee to safeguard the contractor's risk and this would be stipulated in the bidding/tender documents.
- g) The payment against the construction work will be made against the physical/ financial progress and the payment. The payment terms will be provided at the bidding stage in details.
- h) The payment to the Contractor against the operations and maintenance will be made on per kg of the infectious waste treated. The Contractor shall invoice the contractor on monthly basis and the Employer will pay the invoices within 30 days.
- i) Contract will be in Pakistani Rupees and the payment will be made in Pak Rupees

- 5.0 It is expected that Invitation to Bid will be issued in **December 2017**
- 6.0 Pre-qualification is open to national/international firms/ Joint ventures/ Consortiums/Companies having valid registration with Pakistan Engineering Council in Category C-3 and O-4 Or above for engineering works related to the mechanical installation, fabrication and civil works and operations and maintenance respectively.
- 7.0 For foreign Contractors who wish to participate in the pre-qualification process, it is mandatory that they shall form a Joint Venture with national/local firms having a minimum of 30 percent share of national partner in the Joint Venture.
- 8.0 Applications for pre-qualification must be delivered in sealed envelopes by hand or through registered mail, to:-

General Manager (P & C)

Lahore Waste Management Company
4th Floor, Shaheen Complex, Egerton Road, Lahore
042-99205153-55, Fax.042-99205156
Website: www.lwmc.com.pk
procurement@lwmc.com.pk

The last date for submission of pre-qualification application is **13th November 2017** and will be opened on the same day at 1530 Hours in the presence of participants who may choose to attend.

- 9.0 The *Employer* reserves the right to reject late applications.
- 10.0 *Applicants* will be informed, in due course, of the result of the evaluation of applications. Only national/international firms/ Joint ventures/ Consortiums/Companies pre-qualified under this pre-qualification process will be invited to bid further in the subsequent processes.
- 11.0 *Employer* will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of prequalification documents. In case of official holiday on the last day of submission, the next working day will be treated as a closing date

2. INSTRUCTION TO THE APPLICANTS

2.1 SUBMISSION OF APPLICATIONS

- 2.1.1 Applications for pre-qualification (one original and one copy) must be delivered at the address below in sealed envelopes and/or through registered mail.

General Manager (P & C)

Lahore Waste Management Company

4th Floor, Shaheen Complex, Egerton Road, Lahore

042-99205153-55, Fax.042-99205156

Website: www.lwmc.com.pk

procurement@lwmc.com.pk;

Abdur.rahman@lwmc.com.pk

Before **13th November 2017** clearly marked “**Supply, installation & operation and maintenance of autoclave based healthcare waste treatment facility for Infectious hospital waste in Lahore, Pakistan**”

The *Employer* reserves the right to reject the late applications.

- 2.1.2 The name and mailing address of the *Applicant* shall be clearly marked on left side on the covering envelope.
- 2.1.3 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Employer reserves the rights to reject application for Pre-qualification in case of non-compliance of the above requirement.
- 2.1.4 The *Applicants* must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.
- 2.1.5 In case pre-qualification application time is extended with an addendum, all rights and obligations of the Employer and Applicants depending on the last application date and time shall be extended till the new last date and time as determined

- 2.1.6 The clarifications (if required) can be requested from the Employer by writing an email/ letter to the employer before one week of the submission of the Pre-qualification application.

2.2 Basic Eligibility

The firms fulfilling the following basic requirements shall only be considered for further evaluation (relevant documents to be attached):

i.	Registration with Income Tax Authorities
ii.	Taxpayer Status for the last three (3) Years
iii.	Income Tax Returns for Duration Correspondence with Taxpayer Status
iv.	Registration with Sales Tax Authorities ¹
v.	Registration with PEC in C-3 and O-4 or above
vi.	Registration with Registrar of Firms (Certified copy of Partnership Deed, along with Form C/D) OR SECP along with latest certified copy of Form 29 and A*
vii.	Undertaking that firm is not blacklisted by any government department / division (both Pakistani and International) or international financial institution

2.3 QUALIFICATION CRITERIA

Pre-qualification will be based on the criteria given in succeeding paras 2.3.1 to 2.3.4 regarding the *applicant's* Experience Record, Personnel Capabilities, Equipment Capabilities and Financial Soundness, as demonstrated by the *applicant's* responses in the forms attached for each individual contract. The *Employer* reserves the right to waive minor deviations, if these do not materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the *Applicant's* compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture. The criteria for pre-qualification is provided below:

TABLE 2-1: BREAK UP OF QUALIFICATION CRITERIA

Sr. No.	Category	Weightage/Marks
1.	Experience Record	300
2.	Personnel Capabilities	200
3.	Equipment Capabilities	200
4.	Financial Soundness	300
	Total	1000

Note: The applicant/JV² must secure 65 Percent marks in EACH Category.

¹ In case of international firm, the registration with organization in their home country is mandatory.

² Please check section 2.3 of this document for qualification in case of JV.

The participants qualified under this pre-qualification process shall be allowed to participate further in process and shall be issued a tender document for submission of technical and financial proposals.

2.3.1 GENERAL EXPERIENCE

Credit Marks for experience shall be awarded on the basis of following qualifications:

TABLE 2-2: GENERAL EXPERIENCE

Sr. No.	Description	Maximum Points
i.	2 (two) Projects of similar nature ³ , complexity and financial outlay of Rs. 100 Million each completed over latest 10 years.	150
ii.	One in hand projects of similar nature ⁵ , complexity and financial outlay of Rs. 100 Million each.	50
iii.	Operation and maintenance experience of waste treatment facilities ⁴ .	100
	Sub-total:	300

Note: Applicant shall have to provide the evidence of the projects in the shape of completion certificates, award letter or copy of the agreements.

2.3.2 Personnel Capabilities

Personnel capabilities of the applicants shall be assessed of the following grounds with the marking criteria given as under:

TABLE 2-3: PERSONNEL CAPABILITIES

Sr. No.	Personnel	Minimum Qualification (Mandatory)	Required ⁵ Experience and Expertise	No. of Personnel	Max. Marks
i.	Engineers Registered with Pakistan Engineering	B.Sc./B.E. Engineering in Mechanical, Electrical,	Project Manager with 10 years of experience	1	35

³ Similar Nature means installation of waste treatment facility, autoclave, incinerator, microwaving, integrated shredding and Sterilization or any other similar technology.

⁴ Waste Treatment facility means autoclave, microwave irradiation, integrated shredding and sterilization, Incineration, fabrication, installation, operation of pressure vessels in Process Industry.

⁵ Applicant must attached a detailed CV documenting their individual Engineer's technical expertise and works experience of similar nature in last 10 years. No marks will be given if the individual proposed for the said position have experience less than desired.

	Council and in case of foreign Firms, the Engineers must have registration with their home country engineering body (Each Position carry equal Marks)	Industrial, Civil, chemical or any other process engineering related disciplines	Design Engineers with experience of 5 years as Design Engineer	2	30
			Resident Engineer (RE) with minimum experience of 5 years as RE	4	20
			Assistant RE with experience of 3 years	3	15
Subtotal (i)					100
ii.	Procurement and Contract Management Specialists (Each Position carry equal Marks)	B.Sc./B.E. in Engineering or Master's Degree in Supply Chain/ Contract Management	Each Individual Must have a 10 years' documented experience in their relevant fields	2	40
iii.	Associated/ Jr. Engineer's	Diploma of Associate Engineering or Higher in Mechanical, Electrical, Industrial, Chemical or other process related technology	Each Individual Must have a 2 years' documented experience in their relevant fields	5	60
Sub-Total					200

2.3.3 Equipment Capabilities

The Contractor will be awarded marks on the following grounds:

TABLE 2.4: EQUIPMENT CAPABILITIES

Sr. No.	Equipment Type and Characteristics	No Required	Maximum Marks
i.	Crane Mobile (30 Tons Capacity)	1	30
ii.	Fork Lifter	1	20

iii.	Shovel / Loader/ Backhoe (100-160HP)	1	20
iv.	Steel cutting & Bending Machine	1	30
v.	Concrete Transit Mixer (6 m ³ /hr)	2	60
vi.	Cabin Hoist (1500 Kg Capacity)	1	20
vii.	Air Compressor (15 HP Capacity)	1	20
Sub-Total:			200

The applicant may provide the evidence of the ownership of the equipment or proof of the agreement with third party for provision of the desired equipment.

2.3.4 Financial Soundness

Credit marks shall be awarded on the basis of the following criteria:

TABLE 2-4: FINANCIAL SOUNDNESS

Sr. No.	Description	Maximum Marks
i)	Available bank credit Line/cash in hand > Rs. 50 Million or equivalent	100
ii)	Working capital in last 3 years > Rs. 100 million or equivalent	100
iii)	Latest audited financial statements of last three years and Auditors independent certification.	100
Sub-total:		300

*Proportionate marking shall be given for above accordingly.

2.4 JOINT VENTURE (JV)

2.4.1 Joint Venture must comply with the following requirements:-

- a) Following are minimum qualification requirements:-
 - i) The lead partner shall meet not less than 65 percent (%) of all qualifying criteria given in 2.3.4 heretofore.
 - iii) The joint venture must collectively satisfy the criteria of paras, 2.3.1, 2.3.2 and 2.3.3, for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity.
- b) Any change in a pre-qualified JV after pre-qualification, shall be subjected to the written approval of the Employer prior to the

deadline for submission of bids. Such approval may be denied if:-

- i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
 - ii) The new partners to a JV are not qualified individually or as another JV; or
 - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liability with respect to the contract.

2.4.2 The pre-qualification of a JV does not necessarily prequalify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may prequalify if they meet all the prequalification requirements and any partner of J.V has requested/shall request for the same and then his prequalification shall be subject to the written approval of the Employer.

2.5 CONFLICT OF INTEREST

2.5.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

2.6 UPDATING PRE-QUALIFICATION INFORMATION

2.6.1 Applicant shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of pre-qualification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

2.7 OTHER FACTORS

2.7.1 Only firms and JVs that have been pre-qualified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

2.7.2 The Employer reserves the right to:-

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- b) Reject or accept any application; and
- c) Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

2.7.3 Applicants will be informed in writing by fax or mail within 30 Days of the date for submission of applications of the result of their applications and may be debriefed if solicited.

2.8 Pre-Qualification Evaluation

Applicants meeting the minimum requirements mentioned in Section 2.3 besides other factors shall be considered for pre-qualification.

Letter of Application

[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:

To: **Managing Director,
Lahore Waste Management Company,
4th Floor. Shaheen Complex,
Egerton Road Lahore-Pakistan.**

Dear Sir,

1. Being duly authorized to represent and act on behalf of.....
(Hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract(s) under the **Supply, Installation & Operation and maintenance of autoclave based healthcare waste treatment facility for Infectious hospital waste in Lahore, Pakistan**

Contract No.	Description of Contract
1.	
2.	
3.	
4.	
5.	

2. Attached to this letter are copies of original documents defining⁶:
 - (a) The Applicant's legal status;
 - (b) The principal place of business; and

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For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

- (c) The place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
 - (d) Pakistan Engineering Council registration certification in C-3/O-4 or above of Works or above
 - (e) No litigation certificate
3. Lahore Waste Management Company is hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the *Applicant*.
4. Lahore Waste Management Company may contact the following persons for further information⁷, if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1

⁷ Application by joint ventures should provide information on a separate sheet information for each party to the application.

Contact 2	Telephone 2
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5. This application is made with the full understanding that:
- (a) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;

Applicants who are not joint ventures should delete para 6 & 7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) Signed so as to legally bind all partners, jointly and severally; and
- (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (Name and signature of other partners of the joint venture).

Applications Forms

Application Form A-1

General Information

All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a /Joint Venture.

Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

Nationality of Owners		
	Name	Nationality
1.		
2.		
3.		
4.		
5.		

Application Form A-2

General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Use a separate sheet for each partner of a joint venture and for each category for evaluation as per scope of the project.

Annual Turnover		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		

Application Form A-3

Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients,

Annual Turnover Data (Equivalent in Pak Rupees, Millions)						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						

Application Form A-4

Particular Experience Record

<i>Name of Applicant or partner of a joint venture</i>
--

To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants”.

*On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to **Pak Rs.- 100 million** and above, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years¹. The information is to be summarized, using **Application Form A-5**, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.*

Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.

¹Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).

Application Form A-5

Details of Contracts of Similar Nature and Complexity

Name of Applicant or partner of a joint venture

Use a separate sheet for each contract.

1.	Name of Contract
	Country:
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub- Contractor (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) ____ Years ____ Months
11.	Specified Requirements ¹

¹Insert any specific criteria required for particular operations, such as annual volume of waste treated, transported, landfilled, etc.

Note: Each copy of form A-5 must be accompanied by a certificate of Completion from respective employer.

Application Form A-6

Summary Sheet: Current Contract Commitments/Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

Application Form A-7

Candidate Summary

<i>Name of Applicant</i>

	Position	Candidate [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate
Candidate information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present employment	4. Name of employer	
	Address of employer	
	Telephone	Contact officer (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

Application Form A-8

Personnel Capabilities

<i>Name of Applicant</i>

For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate.

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

Application Form A-9

Equipment Capabilities

Name of Applicant

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

Application Form A-10

Financial Capability

Name of Applicant or Partner of a Joint Venture
--

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.

Financial information in Pak Rs. or equivalent	Actual: previous five year					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current liabilities							
5. Profits before taxes							
6. Profits after taxes							

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments.

Source of financing	Amount (Pak Rs. or equivalent)
1.	
2.	
3.	
4.	

Attach audited financial statements for the last five years (for individual applicant or each partner of joint venture).

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Application Form A -11

Litigation History

<i>Name of Applicant or Partner of a Joint Venture</i>
--

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of joint venture.

Year	Award for or against Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)

D: PEC standards guidelines for Prequalification of Contractor

Check List

1.	Letter of Application for pre-qualification
2.	Signed and Stamped Prequalification Application
3.	Original Pre-qualification Document issued or made available by the Employer
4.	Registration with Income Tax Authorities
5.	Taxpayer Status for the last three (3) Years
6.	Income Tax Returns for Duration Correspondence with Taxpayer Status
7.	Registration with Sales Tax Authorities ⁸
8.	Registration with PEC in C-3 and O-4 or above ⁹
9.	Registration with Registrar of Firms (Certified copy of Partnership Deed, along with Form C/D) OR SECP along with latest certified copy of Form 29 and A
10.	Partnership Deed or Joint Venture Agreement
11.	Undertaking that firm is not blacklisted by any government department / division (both Pakistani and International) or international financial institution

General Manager
Procurement and Contracts
Lahore Waste Management Company

⁸ In case of international firm, the registration with organization in their home country is mandatory.